



Teaching and Learning committee: example terms of reference

For maintained school governing boards

The following terms of reference template should be adapted to reflect:

- your specific governing board and school
- your committee's delegated responsibilities
- constitutional documents (such as your instrument of government)

Name of school:	Oswald Road Primary School
Name of committee:	Teaching and Learning
Date agreed:	September 22
Review date:	<i>Terms of reference must be reviewed by the full governing board annually: September 23</i>

Chair of committee:	Peter Martin (interim)
Clerk:	Designated clerk from Just-a-Sec
Membership:	James Flanagan Deborah Howard Ellie Linton Peter Martin Ellen Martinez Zainab Suleman Yogita Patel Jennifer Clift
Quorum:	At least three governors who are members of the committee.
Meetings:	Minimum of three meetings per academic year

The curriculum committee has delegated responsibility to:

1. review the curriculum offer, ensuring that [statutory requirements](#) are met
2. ensure that the curriculum offer reflects the school's values
3. ensure that the curriculum meets the needs of **all** pupils regardless of ability, age, sex or ethnicity.
4. ensure that the requirements of pupils with special educational needs and disabilities (SEND) are met, as laid out in the Code of Practice.
5. ensure that the curriculum provides opportunities for pupils to become physically confident in a way which supports their health and fitness.
6. ensure that [required information](#) relating to the school's curriculum (and [careers programme](#) where relevant) is published on the school's website
7. monitor and evaluate the results of pupil's learning in terms of progress and attainment and how well pupils perform in examinations and assessments.
8. evaluate the impact of the curriculum in terms of pupils' preparedness for the next stage of education and employment.
9. monitor and review the progress and attainment of specific groups of pupils including those in receipt of pupil premium funding and pupils with SEND.
10. monitor and evaluate the impact of continuing professional development on the quality of teaching.
11. advise the [*finance committee*] on the funding priorities necessary to deliver the curriculum.
12. consider recommendations relating to teaching and learning from external reviews of the school (for example, Ofsted or local school improvement advisers), and ensure an appropriate plan is in place to act on any recommendations.
13. review and monitor any policies delegated by the full governing board

Policies delegated to the curriculum committee

Statutory policies (that may be delegated to the curriculum committee to review) include:

- *Relationships Education and RSE (which should be published on the school website)*
- *Early years foundation stage (EYFS)*
- *Equality information and objectives (public sector equality duty) statement for publication*
- *Accessibility plan*

[View Department for Education statutory policies guidance](#)