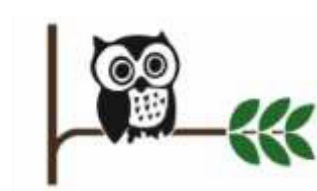




Acceptable Use Policy for Key Stage 2

- As a user of the school's computers and technology I recognise that it is my responsibility to follow the school rules for the safe use of devices and that I have a responsibility to ask for advice if I am not sure of a procedure.
- I will always ask permission from an adult before using the internet
- I will only use websites and search engines that my teacher has chosen
- I will use my school computers for school work unless I have permission otherwise
- Year 6: always place my mobile phone in the correct container when I enter the classroom in the morning. The container will be kept securely and at the end of the day I will collect my mobile phone.
- I know that not everything or everyone online is honest or truthful and will check content on other sources like other websites, books or with a trusted adult
- I will always credit the person or source that created any work, image or text I use
- I will only talk with and open messages from people I know and I only click on links if I know they are safe
- I will always talk to an adult if I'm not sure about something or if something happens online that makes me feel worried or frightened
- I will only send messages which are polite and friendly – this applies to all technology platforms (SeeSaw, Email, WhatsApp etc)
- I will keep my personal information safe and private online
- I will keep my passwords safe and not share them with anyone
- I will not access or change other people's files or information
- I will only post pictures or videos on the Internet if they are appropriate and if I have permission to do so



- I will only change the settings on the computer if a teacher/technician has allowed me to
- I understand that the school's internet filter is there to protect me, and I will not try to bypass it
- I know that people I meet online may not always be who they say they are. If someone online suggests meeting up, I will immediately talk to an adult
- I know that my use of school devices/computers and Internet access will be monitored
- If I see anything online that I shouldn't or that makes me feel worried or upset then I will switch the monitor off and tell an adult straight away
- I have read and talked about these rules with my parents/carers
- If I am aware of anyone being unsafe with technology, then I will report it to a teacher
- I can visit www.thinkuknow.co.uk and www.childline.org.uk to learn more about keeping safe online
- I always talk to an adult if I see something which makes me feel worried

Name.....

Signed.....

Date.....