

1st September 2022

Dear Parents/Carers,

Reception Drop-Off & Pick-Up Reminders

We just wanted to send a quick reminder about gates and doors for drop-off and pick-up in Reception. Reception children are to be dropped-off at the classroom door (parents should not come into the classroom with their child), and picked up from the following locations:

- Miss Rice's class- wait behind classroom at the back of the building
- Miss Morris' class- wait on Reception astroturf area
- Miss Carter's class- wait under the shelter

Please note that Miss Rice's class should access the classroom via the door at the back of the building, not the door under the sheltered area.

At drop-off and pick-up all Reception parents should enter and exit via either the red carpark gate or the Early Years Nicolas Road gate.

- Drop-Off: 8.35am-8.45am
- Pick-Up: 3:15pm

Kind regards,

Reception Team



Inspiration & Success

