



Monday 18th October

Dear Parents/Carers,

Gates and staggered time approach

As promised, we have completed our review of the gate times and pick up/drop off arrangements and we are pleased to announce that we will have a new plan in place from **Monday 1st November**. This has been very carefully considered and the aim is to significantly reduce the staggered class/time approach whilst also keeping in line with guidance and ensuring we are limiting mixing.

The tables below outline the new drop off/pick up arrangements. For the younger children in Nursery, Reception and Year 1, Parents/Carers will be invited into specified areas of the school grounds to accompany the children. For Years 2-6, the gates will remain as the allocated drop off/pick areas, however the staggered class/times approach will be significantly reduced.

As I'm sure you will appreciate, there are many practicalities to consider and due to the recent COVID outbreaks in school, we have been advised to retain an element of separation. For this reason and other logistical considerations, allocated gates/specified school areas will remain in place for individual Year Groups. As always, our main priority is to keep the children safe, well and in school.

If a class meets the test and trace threshold for needing to be put in to a bubble, then you will be given a set time for your child to be at their allocated gate/area for drop off and pick up, as in these cases we need to keep further separation.

We want to also make you aware that if we see a swift rise of cases in school at any time, it may be that Test and Trace advise a move back to the gate approach we have had since September. We will always make sure we have fully communicated any changes with you.

Many thanks for your patience and cooperation while finalising this new plan. We hope the reduced staggered timings will prove convenient for Parents/Carers.

Kind regards,

Deborah Howard
Headteacher



Inspiration & Success





Gates and Start Times

Drop Off

	Drop off arrangement	Time
Nursery	<p>Parents/Carers to bring their children up to the front of the Nursery via the car park gate.</p> <p>Mrs BH's children and adults to wait at their Nursery class door (on the left).</p> <p>Ms JD's children and adults to wait at their Nursery class door (on the right).</p> <p>Teachers will come to the doors to see the children in.</p> <p>Parents to leave by the same car park gate.</p>	<p>8.35am gates open</p> <p>8.45am start</p>
Reception	<p>FS2LT: Parents and children to wait in the area behind FS2LT. Children to go in via back door to FS2LT.</p> <p>FS2IG: Parents and children to wait on the reception astroturf area. Children to go in via side door to FS2IG.</p> <p>FS2HT: Parents to wait under the shelter. Children to go in via side door to FS2HT.</p> <p>Teachers will come to doors to see the children in.</p> <p>Parents to leave by same gate.</p>	<p>8.35am gates open</p> <p>8.45am start</p>
Year 1	<p>Parents to go into the Year 1 playground and wait near their child's class door.</p> <p>Children to enter via the classroom door to the Year 1 playground.</p> <p>Teachers will come to doors to see the children in.</p>	<p>8.35am gates open</p> <p>8.45am start</p>



Inspiration & Success



Oswald Road Primary School

Oswald Road, Chorlton-Cum-Hardy, Manchester M21 9PL
 Telephone: 0161 881 4266/4319 Fax: 0161 881 4319
 Email: admin@oswaldroad.manchester.sch.uk
 Headteacher: D. Howard



	Parents to leave by the same gate.	
Year 2	<p>Parents to drop children at Oswald Road gate. Children will make 3 lines in the area near the Willow Garden/area they are lining up to go in at present.</p> <p>Teachers will accompany children in the playground with the lines and bring them in.</p>	<p>8.35am gates open</p> <p>Lines walking in from 8.40am</p> <p>8.45am start</p>
Year 3	<p>Parents to drop children at the pedestrian gate near the park gate. Children will make 3 lines in the area near the bike shelter.</p> <p>Teachers will accompany children in the playground with the lines and bring them in.</p>	<p>8.30am gates open</p> <p>Lines walking in from 8.35am</p> <p>8.40am start</p>
Year 4	Parents to drop the children at the Oswald Road gate. Children to walk into school and meet teacher in classroom.	<p>8.30am gates open</p> <p>8.40am start</p>
Year 5	Parents to drop the children at the Nicolas Road EYFS gate. Children to walk into school and meet teacher in classroom.	<p>8.30am gates open</p> <p>8.40am start</p>
Year 6	Parents to drop the children at the Nicolas Road Year 1 gate. Children to walk into school and meet teacher in classroom.	<p>8.30am gates open</p> <p>8.40am start</p>

Cont...



Inspiration & Success



Oswald Road Primary School

Oswald Road, Chorlton-Cum-Hardy, Manchester M21 9PL
Telephone: 0161 881 4266/4319 Fax: 0161 881 4319
Email: admin@oswaldroad.manchester.sch.uk
Headteacher: D. Howard



Pick Up

	Pick up arrangement	Time
Nursery	<p>In via car park gate.</p> <p>Up to the front of the nursery.</p> <p>Mrs BH's children and adults to wait at their Nursery class door (on the left).</p> <p>Ms JD's children and adults to wait at their Nursery class door (on the right).</p> <p>Teachers will come to the doors to see the children out.</p> <p>Parents and children to leave by same car park gate.</p>	3.15pm
Reception	<p>FS2LT: Parents and children to wait in the area behind FS2LT. Teacher to let the children out via door at the back of FS2LT.</p> <p>FS2IG: Parents and children to wait on the reception astroturf area. Teacher to let the children out via side door to FS2IG.</p> <p>FS2HT: Parents to wait under the shelter. Teacher to let the children out via side door to FS2HT.</p> <p>Parents and children to leave by same gate.</p>	3.15pm
Year 1	<p>Parents to go into the Year 1 playground and wait near their child's class door.</p> <p>Teachers will let the children out via their classroom doors to the Year 1 playground.</p> <p>Parents and children to leave by same gate.</p>	3.15pm



Inspiration & Success



Oswald Road Primary School

Oswald Road, Chorlton-Cum-Hardy, Manchester M21 9PL
Telephone: 0161 881 4266/4319 Fax: 0161 881 4319
Email: admin@oswaldroad.manchester.sch.uk
Headteacher: D. Howard



Year 2	<p>Parents to come in through car park gate and to the area outside the main hall.</p> <p>Teachers will bring their classes out through door opposite main office area.</p> <p>Parents to take their children out via car park gate.</p>	3.20pm
Year 3	<p>Parents to come in through Oswald Road gate, follow the blue running track past the Willow Garden and onto black pitch.</p> <p>Teachers to bring their children out and go to their space in the astroturf area. Children will be in a line.</p> <p>Teachers will let the children out in order of their child's line.</p> <p>To walk out behind the pitches and out by pedestrian gate near car park.</p>	3.10pm
Year 4	<p>Parents to come in through Oswald Road gate, follow the blue running track past the Willow Garden and onto black pitch.</p> <p>Teachers will bring their children out and go to their space in the astroturf area. Children will be in a line.</p> <p>Teachers will let the children out in order of their child's line.</p> <p>To walk out by the pedestrian gate near car park.</p>	3.10pm Please note that on Year 4's allocated swimming days, they will arrive back slightly later (up to 3.30pm)



Inspiration & Success



Oswald Road Primary School

Oswald Road, Chorlton-Cum-Hardy, Manchester M21 9PL
Telephone: 0161 881 4266/4319 Fax: 0161 881 4319
Email: admin@oswaldroad.manchester.sch.uk
Headteacher: D. Howard



Year 5	<p>Parents to come in through Oswald Road gate, follow the blue running track past the Willow Garden and onto black pitch.</p> <p>Teachers will bring their children out and go to their space in the astroturf area. Children will be in a line.</p> <p>Teachers will let the children out in order of their child's line.</p> <p>To walk out by pedestrian gate near car park.</p>	3.15pm
Year 6	<p>Parents to come in through Oswald Road gate, follow the blue running track past the Willow Garden, past black pitch and near car park side.</p> <p>Teachers to bring their children out and go to their space between metal frame and car park. Children will be in a line.</p> <p>Children who walk alone to be in the front of the line and go first out of the pedestrian gate.</p> <p>Teachers will let the rest of the children out in order of their child's line.</p> <p>To walk out by the pedestrian gate near car park.</p>	3.15pm



Inspiration & Success

