



12th November 2019

Dear Parents/Carers,

Open Parent Forum

As you may already be aware, we have been holding termly evening open forums for parents to come along and share their thoughts, questions and ideas with the Headteacher and Communications Manager. As we have had a relatively low turnout at these evening events in the past, we have decided to trial something new for this term.

Instead of holding a specific evening event for parents to attend, we are instead inviting parents to email in their thoughts on what is working well and what you feel we can do to improve. If you'd like to share your thoughts, please email admin@oswaldroad.manchester.sch.uk, putting the subject of your email as 'Open Parent Forum'. We ask that you please send us your thoughts by **Tuesday 26th November** at the latest, as we will then set aside some time later that week to go through all of the feedback.

Once we have been through all of the feedback given, we will collate it into a 'You Said, We Did' document, showing actions decided as necessary so that all parents can see what has been said. If we feel it is needed we will reply to parents directly if they raise something that is of a more confidential nature.

I look forward to hearing your thoughts.

Kind regards,

Deborah Howard
Headteacher



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