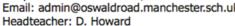
Oswald Road Primary School

Oswald Road, Chorlton-Cum-Hardy, Manchester M21 9PL Telephone: 0161 881 4266/4319 Fax: 0161 881 4319 Email: admin@oswaldroad.manchester.sch.uk











17th October 2019

Dear Parents/Carers,

Parents Evening Nursery, Year 3, Year 4, Year 5

We will be holding parents evenings for Nursery, Year 3, Year 4, Year 5 on Wednesday 13th November from 2:15pm-4:00pm and Thursday 14th November from 3:45pm-7:00pm. This is your opportunity to meet your child's class teacher, to look at your child's work and discuss his/her progress in school.

Please note that if you are unable to attend on either of these evenings, alternative dates cannot be offered. Parents that are unable to attend can be sent a short written update from their child's teacher, however this must be requested before parents evenings take place.

Please fill in the reply slip below and return it to school by **Monday 4th November** so that appointment times can be allocated and sent home to you on **Wednesday 6th November.** If you require use of an Urdu/Punjabi translator, please indicate on the reply slip below.

Please note that appointments will be 10 minutes long and therefore if you have a specific query that you'd like to discuss that does not relate to your child's progress you would need to discuss this at another time.

If you would like to speak to a member of our Learning Support Team, our Deputy Headteachers Helen Woolf and Donna Wealleans will be holding drop-in meetings on Wednesday 13th November between 4:00pm-5:00pm. If you would like to book an appointment to see them, please contact Ellie Linton in the school office to make a separate appointment.

Kind regards,

Deborah Howard Headteacher





Parents Evening Nursery, Year 3, Year 4, Year 5

Child's name:		Class:
The best time for an appointment w	ould be (please tick):	
Wednesday 13 th Nov between: 2.15pm – 2.45pm [] 2.45pm - 3.15pm [] 3.15pm - 3.45pm [] 3.45pm - 4.00pm []	Thursday 14 th Nov between: 3.45pm - 4.15pm [] 4.15pm - 4.45pm [] 4.45pm - 5.15pm [] 5.15pm - 5.45pm [] 5:45pm - 6:15pm [] 6:15pm - 6:45pm []	
I/We require an Urdu/Punjabi transl	ator []	
I am/we are unable to attend but re	ceived the letter []	
Signed:	(Parent/Carer)	Date:
هاتف الموجود أسفله. Arabic	بأي لغة أو بالبرايل أو بالحروف الكبيرة أو على شريط الرحاء الإتصال برقم ال	للحصول على هذه المعلومات
如欲素耶 致性下列	這資料以任何語言或盲人用點字、大字印刷編制6 號碼。	的版本或錄音帶・請

To receive this letter in other languages, please email or call the telephone number below.

Tel: 0161 8814266

Email: admin@oswaldroad.manchester.sch.uk