



9th September 2019

Dear Parents/Carers,

Paperless Communications (Years 1-6)

In a bid to reduce our impact on the environment and the cost of printing to the school, we are offering parents the opportunity to receive paperless communications. If you would like to opt out of receiving paper letters, you can either email messages@oswaldroad.manchester.sch.uk or complete the reply slip below and return it to the school office.

As always, all letters will be available on the school website and will continue to be emailed out every Thursday afternoon in the Weekly Update email. Letters relating to each specific year group are also emailed out every Friday afternoon with The Hoot. If you did not receive either of these emails last week, please speak to the school office or email messages@oswaldroad.manchester.sch.uk.

Please note that Nursery & Reception parents will have to **opt-in** to receive paper letters- a separate letter will be sent out to these parents. The aim is then for the school to eventually become completely paperless, or as much as possible, as this cohorts moves up the school.

Many thanks in advance for your support in our efforts to reduce our paper usage.

Kind regards,

Ellie Linton
Communications & Marketing Manager

Paperless Communications (Year 1-6)

Child's Name: _____ Class: _____

I would like to opt out of receiving paper letters from school []

Signed: _____ (Parent/Carer) Date: _____



Inspiration & Success

