

### **Staff Briefing- 21.6.17**

1. Safeguarding concern- SLT have walked around school looking for points of vulnerability, and the fire door by the SLT room/2SH is a concern as it always seems to be left open. Please can all staff make sure they ALWAYS close this door behind them. If staff or children need to re-enter the building, they will need to go round the back and use the door into reception.
2. We are currently in talks with the firm that maintains the automatic doors at the school entrance about being able to get these locked when we have a report of a child absconding.
3. Debbie Carter will be off for the foreseeable future, meaning that her interventions will not be running. Please speak to Donna if arrangements for specific children in your class need to be made.
4. A reminder that safeguarding issues regarding children are confidential and are not to be discussed openly in the corridors.
5. A big thank you to those who took part in the Manchester Day Parade on Sunday! Special mention to Kat and Paul for giving up two weekends in a row!!
6. Helen Woolf reminded all staff of the importance of updating CPOMS. Records for a child can make the difference as to how many hours EHCP provided by local authority. The council are now requesting CPOMS history as a record when an application is being made for a statement for a child.
7. Sarah Turner ran through the events for the next week (see calendar on Staff Newsletter).
8. Next week's Ordsall Hall trip may be changed to merge classes due to staff and children being off for Eid. Confirmation to follow.
9. Sarah Turner attending meeting on Tuesday regarding appeals for reception places.
10. Sarah Greenway announced the winners of the Reading Challenge:
  - a. Early Years- FS2SR
  - b. KS1- 1HC & 2SH
  - c. Lower KS2- 3SE
  - d. Upper KS2- 6KR