

### **Staff Briefing- 14.6.17**

1. SLT had their visioning day on Tuesday 13<sup>th</sup> June. They went through the QAC for next year to try and spread out events to prevent really busy weeks towards end of term. There will be an inset day dedicated to report writing. Trying to pre-empt any cover issues for next year.
2. Report deadlines
  - a. Friday 30<sup>th</sup> June- deadline for teachers to send reports to PLs.
  - b. Thursday 6<sup>th</sup> July- deadline for reports to go to reprographics
  - c. 11<sup>th</sup>-13<sup>th</sup> July- Jon B adding HT's comments
3. Ok for teachers to type up child comments on reports if desired.
4. Sarah T ran through events over next week.
5. Year 2 internal moderation and Year 6 external moderation this week.
6. Channi discussed Sports Day. Same arrangements/timings as last year. Channi meeting with house captains today, as they will be running activities. Each class to be put into groups of four (one child from each house per group). Try to match up children according to sportiness/fitness levels.
7. Sarah Greenway collecting reading challenge sheets to work out which class in each phase has won a prize. EYFS-Year 4 sheets will be collected on Thursday 15<sup>th</sup> June, Year 5-6 sheets will be collected on Monday 19<sup>th</sup> June.
8. Manchester Day Parade is on Sunday 18<sup>th</sup> June, starting at 1pm. Come along and show your support if you can!