## **Staff Briefing- 3.5.17**

- 1. The security code has been changed for the gate between the playground and the staff carpark (1956). Please can all staff make sure they do all they can to prevent children from finding out the code.
- 2. There are a number of members of support staff that have never logged onto CPOMs. It is every member of staff's responsibility in school to log any safeguarding concerns on CPOMs.
- 3. Thanks to the teachers who worked hard on Friday to redo their data.
- 4. Year 6 SATs are next week. Please be aware of the rooms that are being used to ensure that no noise disruption. PPA/carousel is being look at to minimise noise disruption, and we are also looking at having later breaktimes. There will be a runner going round to let classes know when breaktimes are starting. PPA time to be taken offsite next week, as the PPA room will be used for SATs. Top floor corridor toilets not to be used at all during SATs. Year 6 have been invited in from 8:30am Monday-Thursday for breakfast club.
- 5. Year 2 will sit their SATs tests the following week. This will impact TAs, as they will be pulled in to support. Adam sorting TA cover for that week and will let everyone know who is where.
- 6. Jon ran through the upcoming events for this week.
- 7. Sarah Greenway thanked staff for doing the reading review. There has been a noticeable improvement in comprehension. Please can everyone keep guided reading going and encourage reading of whole texts in particular. Also encourage children to date and title all work, and to use basic skills such as capital letters and full stops. Please can teachers put examples of great work on the shared drive.
- 8. Please can people send their maths staff voice to Hayley by Friday.
- 9. Linzi Cardine will be leaving at the end of next week ⊗
- 10. Meal out next Wednesday as a SATs stressbuster!