

Staff Briefing- 1/3/17

1. Mid-term appraisals are starting next week.
2. Next week teachers are to update HAWKI percentages. Deadline for trackers is 17th March.
3. This week's staff meeting focussed on 1st Class @ Number 1.
4. TA forum will take place on 8th March. TAs to go to this instead of staff briefing.
5. Assistant Headteacher interviews are taking place on 8th March. Debs will be in for this. Need to ensure we are extra vigilant on policing corridors on this day.
6. T&L governors are looking to become more active within school, so we will be having a visit from them on World Book Day and over the next few weeks.
7. FS assessments to be sent to Jon if not already done so.
8. We will be trialling new highlight assembly times starting this Friday. KS2 at 9:05-9:30, EYFS at 9:30-10 and KS1 at 2:25-2:55. Luke's class to take their swimming kits down to assembly with them so that they can get straight on bus from there.
9. New playground rota has been emailed out- please arrange to swap with someone if you need to change, then let Ellie know so that she can amend the rota.
10. Outstanding behaviour audit is going to be picked back up, and there will be awards every half term.
11. Donna reminded all members of safeguarding team that their additional training unit must be completed this half term if not already done so.
12. One of the biggest safeguarding issues at the moment is behaviour. It was suggested that we reinstate class of the week award to try and improve this, and that SLT are to present the award in class to make a big deal of it to the children. In particular there needs to be a big crackdown on behaviour in the stairwell in transition to and from class.
13. SIP leads to give attendance sheets in so that time off in lieu can be worked out for inset day.
14. Year 6 monitors are to be allocated to ensure that doors are being closed at the end of playtimes.