

### **Staff Briefing- 15/2/17**

1. Spring 2 Week 1- maths book look, focussing on response to marking.
2. T&L governors have said that they want to come in more during school hours, so learning walks are going to be arranged. Please note that these will not be observations, but they will be an opportunity for the governors to talk to the children about their learning.
3. A meeting was held on Monday about emergency cover. If a TA is in class teaching for a full day their duties will be removed (eg. late club, first aid). Teachers to let Adam, Jon and Phase Lead know if this happens.
4. SIP Review twilight meeting from 4-6pm on Tuesday 28<sup>th</sup> Feb. All staff to attend and governors have also been invited to attend. SIP leads to let their team know where their meeting will take place.
5. Sarah G went over planned activities for World Book Week:
  - a. DEAR (Drop Everything And Read)- this will happen on Tues 28<sup>th</sup> Feb at 2pm and Thurs 2<sup>nd</sup> March at 10.10am. A tannoy announcement will let everyone know when to drop everything and read for 15 mins. Children not to be informed of this in advance. Teachers to bring their own books in on DEAR days (Tues and Thurs).
  - b. World Book Day- fancy dress, letter gone out.
  - c. 2017 twenty book reading challenge- a recommended book list has been put together for each phase. Children can work through the list and if they read 20 books before end of academic year they will get a medal. If they read 10 they earn 50 house points. There will be a prize for the class who reads the most books collectively.
  - d. Social media campaign 'Reading Selfies'- Parents and children asked to take a selfie of themselves reading their favourite children's book, then post to social media and tag the school so we can repost. Staff encouraged to take part by bringing in a photo of themselves as a child, along with a photo of their favourite book from when they were little. The children are going to be asked to guess who the photo is of based on the image and the book.

- e. Reading buddies- each class in school is going to be paired up with another class to do a reading session together. Sarah M to email out exact details and class pairings/timetable.
  - f. Book bench- this is being delivered in the first week back after half term. Sarah G is going to choose six books from the reading challenge lists, and Ellie is going to set up an online survey for parents/children to choose their favourite of the six books. The bench will then be decorated with images from the chosen book. Bench will go on 'tour' to different venues around Manchester over the summer, before being brought back to school in September for us to keep.
  - g. Suggested possible staff book swap/cakes?
6. Safeguarding subject of the week- self harm. See handout from Donna (attached to staff newsletter)