

Staff Briefing- 11/1/17

1. The staff meeting agenda, which was sent out on the last day of term has a slight amendment to it. Weeks 2 and 3 have now been swapped so that staff have more time to plan for Super Learning Week. As a result of a clash with a staff meeting on 1st March, the SIP Review Twilight has now been moved to the day before (Tuesday 28th February).
2. Complaints have been received this week about the state of the first aid room. It was left in a real mess on Tuesday lunchtime. Anyone who uses this room needs to ensure that it is left tidy after use. Bali (Lunchtime Organiser) is in charge of restocking the first aid supplies, so please let her know if any items run out and need replenishing.
3. Kat Rowe went over the writing moderation folders. Each yeargroup (apart from EYFS) has a folder with writing standards files in, showing examples of work done at different levels. These will be added to every half term, so will need to be returned to Kat at the end of half term. They will be used in staff meetings for comparison. The folders were handed out to one member of staff per yeargroup, and they are to be brought to the staff meeting on 25th January.
4. This week's staff meeting was a SWOT analysis with each subject lead. A chance for them to get information from the rest of the school on each subject to get an idea of how it is doing across the school so that targets can be put into place for the next year.
5. Please can all staff be vigilant with children when they are using iPads, as some of the older children have been caught making inappropriate edits to photos of themselves. Also need to keep an eye out to make sure children do not save icons/files to desktops- there have been children who have used this as an opportunity to display rude words on the computers' desktops!!