

Staff Briefing- 30/11/16

1. Next Wednesday's staff meeting (7th December) will be a Phase Meeting EYFS to go to Chorlton C of E, then Chorlton C o E to come here for other year groups (cross moderation).
2. The following two staff meetings will be for updating trackers and pupil progress.
3. Reminder that Christmas dinner and Christmas jumper day will take place on Friday 16th December- don't forget to dress up!!
4. Reminder to all teachers that letters about Christmas performance costumes must go out as soon as possible so that parents have enough notice for them to be brought into school next week.
5. Christmas performances will take place on the following dates:
 - Nursery- Tuesday 13th December at 9:30am and Tuesday 20th December at 1:30pm
 - Reception- Friday 16th December at 9:30am and Tuesday 20th December at 2:30pm
 - Year 1/2- Monday 12th December at 9:30am and Monday 19th December at 2:15pm
 - Year 3/4- Monday 12th December at 2:15pm and Monday 19th December at 9:30am
 - Year 5/6- Tuesday 13th December at 2:15pm and Tuesday 20th December at 9:30am
6. There is a special awards ceremony in Manchester for Looked After Children. If you have a LAC in your class you can nominate them for various categories, such as effort, enrichment, special star, citizenship). Contact Lisa Cameron for more information.
7. There is a master map of displays around school. Any printing should go to Amanda in plenty of time- currently a 48 hour turnaround for laminating and 24 hour turnaround for printing. Displays to be updated by end of term, so staff are to be aware if they need to collect children's work to go on display.
8. Topic webs are to be sent to Ellie by Thursday 15th December.
9. Trackers to be updated by Friday 16th December.