



1st May 2015

Dear Parent/Carer

Invitation: Listening Event Focus: Communication

I am writing to invite you to the first of a new type of consultation evening. Our new Listening Events are designed for you to come into school and share your views on different aspects of the school, the first being 'communication', which I can then feedback to our team and use to improve our services in future.

Event information:

Date: Thursday 14th May 2015
Time: 6.00pm – 7.00pm
Venue: Oswald Road Primary School
With: Alex Hodges (Communication and Marketing Manager)

In essence, we want to provide the most efficient and effective communication possible to our community; we need your advice and ideas on how we are performing at the moment, as well as how we can improve in future. This evening will be a forum for you to tell me your views on the school, whether it's what we're doing well, what we're doing poorly, or what you would like to see changed or implemented.

Your feedback is always appreciated and is crucial for us to be able to improve our processes.

If you wish to attend, simply email me at a.hodges@oswaldroad.manchester.sch.uk with your name and "Listening Event" in the subject header, or alternatively, contact the school office on 0161 881 4266 to reserve your place.

If you can't attend the Listening Event, but want to share your ideas, please do contact me either in person, via letter or email.

I look forward to meeting you and talking about how we can better serve your needs.

Kind regards

Alex Hodges
Communication and Marketing Manager



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