



5th January 2015

Dear Parents/Carers

NEW ROUTINES FOR THE END OF THE DAY

Welcome back! I hope everyone has had a lovely break; it has been fantastic to see all of our wonderful children at school today.

I am writing to you with the exciting news that the remainder of the refurbishment is complete and the entire school building is now fully operational. This means that our children will be able to use the cookery room, have access to the 'spare' classrooms for working in smaller groups with an adult and it also means that we can now use access doors on that side of the building at the end of the day. Therefore we have arranged for the classes to have new designated spaces so that the end of the day runs as smoothly as possible. The new arrangements are as follows:

EYFS – the children will continue to be collected from their classroom doors and the arrangements will stay the same.

Y1 – Again, the children will continue to be collected from their classroom doors.

Y2 – The children will now be collected from the 'quiet zone' which is located in the grounds near the hall (facing the nursery building).

Y3 – The children will now be collected from near the owl garden.

Y4 – The children will now be collected from the main playground near at the end nearest the car park/bike sheds.

Y5 – The children will now be collected from the main playground between the two metal structures.

Y6 – The children will now be collected from the main playground between the two metal structures.

Can I please remind Parents/Carers that the children need to walk with their teacher to their designated space before they are collected. This is for safeguarding reasons and allows the teacher to keep track of all of the children.

Please note that the playground gates will be locked at 3:50pm. Again this is for safeguarding reasons and it also allows the children who pay for after school childcare to use the space for their activities.

Thank you for your cooperation with this.

Kind regards

Laura Flynn
Acting Deputy Headteacher

