



20th May 2015

Dear Parent/Carer

Lost Property

This week, we kindly request that you check the lost property area here in school for your child's belongings; we have accumulated a small mountain of items which will be left in the usual lost property area, through the doors in main reception leading into the old building.

Any items which still remain in lost property by the end of this week (last day: Friday 22nd May) will be donated to charity.

Please may we remind you to label all clothing and personal property to avoid the loss of any of your child's belongings; we also advise you to check the lost property area from time to time, and to encourage your child/children to do so, to ensure that nothing is left there by mistake.

Thank you in advance.

Kind regards

Helen Wright
Office Manager



Inspiration & Success

