

Parental Engagement Person (PEP) Meeting (EYFS & KS1)

Thursday 7th February at 9:00am-9:30am

Attendees

Ellie Linton (EL)- Communications & Marketing Manager

Kym Harman- Parental Links Team Member/ Teaching Assistant

Samiah Siddique- PEP for FS2NG

Simon Michell- PEP for FS2SR

James Cooke- PEP for FS2FW

Hannah Larsen-Fletcher- PEP for 1JJ

Anne Simonin- PEP for 1SM

Sophie McKenzie- PEP for 1JD

Kate Pieroni- PEP for 2SH

Minutes

1. EL went through upcoming events that parents have been invited to this term:
 - PTA Roller Disco- Saturday 9th February 3:30pm-5:00pm
 - Year 2 Fashion Show- Wednesday 13th February 2:30pm-3:00pm
 - Spring Showcase- 8:45am-9:15am
 - i. Wednesday 27th February- Years 1&2
 - ii. Thursday 28th February- Class 4PS and Years 5&6
 - iii. Friday 1st March- Classes 4BC, 4AW and Year 3
 - PTA Quiz Night- Friday 8th March
 - 1JD Class Assembly- Tuesday 12th March
 - Rights Respecting Home Charter Meeting- Thursday 14th March 9:15am-10:00am (limited places!)
 - 1SM Class Assembly- Tuesday 26th March
2. EL went through the PTA items that we're currently promoting to parents.
 - Keep voting for Tesco Bags of Help- particularly Sale stores
 - Volunteering for the International Fair- a date of 29th June has been set, anyone that is able to volunteer should email oswaldptachair@gmail.com or speak to Ellie
 - PTA Chair vacancy- we still have a vacancy for the chair role. PEPs suggested that this could be promoted more, and EL mentioned that Ernst, the Acting Chair, is going to be putting together a 'job list' to explain the various roles we'd like to fill as part of the committee (eg. bid writer, social media person). PEPs asked when next PTA meeting is- EL to find out and share date with all parents.
3. EL asked PEPs to keep promoting Parent Pay amongst parents in their class. We'll be doing a prize draw once we hit 80% uptake. PEPs suggested it may be a good idea to email the

activation code out to everyone that's not yet signed up. One PEP said they found it quite confusing as it looks like she owes money for Year 1 school dinners, even though all Year 1 children get school meals for free. EL to report this to the Business Manager to look into. Another PEP said it'd be good for school to send out more information about Childcare vouchers and how to add them to Parent Pay. Again, EL to speak to the Business Manager.

4. EL asked PEPs if any of them had had any luck planning a parent social event for their class or year group. A few classes have been for drinks and some of them organised meet ups straight after the Christmas Performances.
5. EL explained that we are putting together a new prospectus, so asked PEPs to share ideas for things they think should be included for new parents. PEPs suggested a bigger push on the PTA- what it does, how to get involved, what they're looking for. It'd also be good to have a representative from the PTA present at welcome meetings for new Nursery and Reception parents in the summer.
6. Any other business- one of the PEPs mentioned that there have been a few issues still being reported in their class Whatsapp group around lunchtime. Specifically that children are being rushed out of the dinner hall and also that children are putting food into the water jugs, which means that children do not want to drink any of the water that's on the tables. EL to feed all of this back to Mrs Howard.