



4<sup>th</sup> July 2019

Dear Parents/Carers,

## Year 1 Pick Up Arrangements – September 2019

From September we will be running a different pick up arrangement for the Year 1 children. The children will be picked up from their Year 1 classroom rather than the area in front of the hall.

This decision has been made to ease congestion for children and parents entering and exiting school through a single door at the end of the day. We also feel that keeping pick up the same as it is in Reception will help the children with their transition to the main building.

At 3:30pm please collect your child from their exterior classroom door (the same one they will come through in the morning). Please wait until the teacher releases your child to take them home. The teachers will dismiss the children one at a time. Please note that you will not be able to access the classroom or school from the Year 1 playground- if you need to go to the school office you will need to enter via the main front door.

We appreciate that some of you will have multiple pick-ups for children in different year groups. Nursery children can be collected at 3:15pm and Reception children at 3:25pm. Children in Year 1- Year 6 can be collected from 3:30pm – 3:40pm, which we feel will allow you enough time to pick up children from the Year 1 and main playground. At 3:40pm children will be taken to the late room.

On the children's first day in Year 1 we will put up signs in the playground reminding you of the new pick up arrangements.

Thank you for your support.

Kind regards,

Jen Dyson  
KS1 Phase Leader



**Inspiration & Success**

