



8th January 2019

Dear Parents/Carers,

Staffing Changes in 1JJ

I am writing to let you know that, unfortunately, Miss Jones will be leaving Oswald Road at the end of this half term (Friday 15th February). Whilst I'm sure you'll all be as sad as we are to hear of this news, we are also very pleased for Miss Jones as she is going on to work at a special needs school, which is something she has been aiming for since she qualified as a teacher last year. Teaching positions at these schools are few and far between, so we are very proud of Miss Jones for securing this new role and wish her all the very best.

Teaching in 1JJ will be taken over by Mrs Craven, who returns from maternity leave after February half term. Mrs Craven, who has many years' experience teaching in Year 1 at Oswald Road, will be coming in to class in the second half of the week before Miss Jones' departure to ensure the transition is made as easy as possible for the children.

There are a number of events in the calendar that were due to take place after February half term, which we will now be bringing forward so that Miss Jones can be there. Firstly, 1JJ's class assembly will now take place on Wednesday 6th February from 9:10am-9:40am. Secondly, parents evening for 1JJ will now take place before half term, on Wednesday 30th January and Wednesday 6th February. We will send out a letter next week giving you the opportunity to book a parents evening appointment.

Thank you for your continued support.

Kind regards,

Deborah Howard
Headteacher



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