



7th December 2018

Dear Parents/Carers,

Parent Pay

We are pleased to announce that we will be launching a new online payments system called Parent Pay, which will replace SIMS Agora. The aim of this change is to allow parents to pay for everything online so that we can move towards being completely cashless next year. This will save the school money with regards to bank charges and secure cash collection, and it will also make our financial systems more efficient.

The benefit to you as parents is that all payments, whether they be for school dinners, trips, afterschool clubs, music lessons, donations towards things like Children in Need etc, will be done online via your Parent Pay account. For those that prefer to pay with cash, you'll be able to collect a barcode from school to take to your local PayPoint to pay with cash there. We are also looking into sourcing a card reader so that parents can make card payments at the office. The great thing is that you'll also be able to make donations towards the PTA via Parent Pay, meaning that we will be able to make PTA events cashless too.

We will also use Parent Pay to send out texts and emails from school, meaning that all of your payments and communications will be linked to one online account. Even though you'll still get texts and emails as normal, you'll also be able to view all of your communications from school together in one central inbox via the Parent Pay website.

Please find attached a letter with the activation code specific to your child, along with instructions on how to activate your Parent Pay account. We are asking that all parents have their accounts activated by the start of term in January, as we will begin using Parent Pay for certain school items after Christmas. By Easter we are aiming for all payments to be done via Parent Pay so that we can be a completely cashless school.

If you have any questions, please do not hesitate to get in touch with me.

Kind regards,

Craig Taylor
School Business Manager



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