

Parental Engagement Person (PEP) Meeting (KS1 & EYFS)

Monday 12th November 2018 9:00am-9:30am

Attendees

Ellie Linton (EL)- Communications & Marketing Manager

Kym Harman- Parental Links Team Member/ Teaching Assistant

Mark Hobbs- from PTA (former Chair)

Samiah Siddique (PEP for FS2NG)

Simon Michell (PEP for FS2SR)

James Cooke (PEP for FS2FW)

Hannah Larsen Fletcher (PEP for 1JJ)

Sophie McKenzie (PEP for 1JD)

Kate Pieroni (PEP for 2SH)

Minutes

1. Everyone was asked to introduce themselves and say which class they were representing in school.
2. EL explained, for the benefit of new PEPs in Nursery & Reception, that the role was set up to help encourage greater parental engagement with school events.
3. Mark Hobbs explained the PTA we have at Oswald Road and how parents can get involved, particularly with the upcoming Winter Fair. He also explained that the current Chair will be stepping down, so this vacancy is open for any parents wishing to get involved. Mark explained what the role entails and how both he and the current Chair managed to maintain their full time jobs in addition to the PTA Chair responsibilities. Anyone who would like to know more, or knows of a parent in their child's class who may want to know more, they should email oswaldPTAchair@gmail.com
4. EL went through upcoming events that parents have been invited to this term:
 - Parents Evenings (those who have not got an appointment yet should speak to their child's teacher or the office)
 - Evening Parent Forum- Tuesday 27th November at 6:00pm
 - Winter Fair- Saturday 1st December 11:00am-2:00pm
 - Christmas Performances- w/c 3rd December and w/c 10th December
5. EL explained that one of the elements of the PEP role is that we encourage PEPs to plan a parent social event outside of school that is inclusive (ie. No alcohol, low cost or free of charge to attend, at a place where children are able to come so parents do not need to arrange childcare to attend). To give an idea, EL suggested that planning something straight after the Christmas Performance could be a good way to encourage parents to attend that may not have had the confidence to come along on a weekend etc.

6. EL asked PEPs to give examples of parent socials they had attended or planned in the past that had gone well. Sophie (PEP for 1JD) said that events that had been well attended in the past included a picnic in the park and a trip to Head Over Heels, and that they were looking at planning a parents' meal out in future.
7. EL explained that each year group has their own parent Facebook group, which can be used to plan social events outside of school, or for parents to help promote events in school to encourage more parents to attend.
8. Some PEPs have also set up Whatsapp groups for their class, as not all parents have a Facebook account. EL explained that if any other PEPs wanted to set up a group for their class, they can send the link to her in an email so that we can text the link out to the whole class (that way everyone has the option to join if they'd like to). EL explained that setting up a Whatsapp group is completely optional and not a requirement for the PEP role.
9. Hannah (PEP for 1JJ) explained that she'd noticed a few recurring concerns being mentioned on her class Whatsapp group, to which EL said she would pass them on to the Headteacher:
 - Some children struggle with the transition from the dinner hall to the playground at lunchtime as if they finish their food before their friends they are asked to go straight out to the playground. There is a feeling that the children are being rushed to make room for the next lot of children coming into the dinner hall. Parents suggested that having clubs run by Lunchtime Organisers (eg. Art activities) could help in this transition.
 - Children that are vegetarian aren't always aware of what the veggie option is each day, so by the time they get to the front of the queue for Chef's Choice they're being told that they need to get in the queue for pasta or jacket potato.
10. James (PEP for FS2FW) said that the way the PTA AGM was communicated was not very effective as it seemed to be 'hidden' within a very text heavy newsletter. It was suggested that PTA comms could be laid out more like the Weekly Update so that they were easier to read and pick out information such as meeting dates.
11. EL took photos of PEPs for The Hoot so that other parents can be made aware of who their class representative is.