

5th September 2018

Dear Parents/Carers,

Learning Support Drop-Ins

We are writing to let you know that we will be offering the following learning support drop-in sessions for parents and carers this term:

Autumn 1

Wednesday 19th September

Wednesday 3rd October

Wednesday 17th October

Autumn 2

Wednesday 7th November

Wednesday 21st November

Wednesday 5th December

We will be available to meet with parents/carers from **2:30pm-3:30pm** on these dates and each appointment will be **20 minutes**. If you would like to book an appointment, please contact the school office.

The purpose of these sessions will be to give parents/carers of children who are supported by our team the opportunity to: share good news; update us on recent key developments; and obtain support network advice and strategies that might help at home. Please ensure when booking your slot with the office staff that you are specific about what you would like the focus of the session to be on so that we can ensure the meeting is efficient and productive, as we will be able to prepare support documents if we think they might be useful. Due to capacity we are no longer able to facilitate meetings outside of these sessions. Our commitment to our children means that every spare pocket of time we have will now be allocated to direct work and providing interventions for our children.

Please note that Team around the Child (TAC) meetings, Early Help Assessments (EHAs) and Person Centred Annual Reviews will be scheduled outside of these drop-in sessions.

Kind regards,
Helen Woolf & Donna Wealleans
Assistant Headteachers



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