

Oswald Road School

Governing Body Meeting Minutes

Quorum: 5 (met at this meeting)

Approved as a true and accurate record.

Chair: Richard Price

Name.....*Richard Price*.....

Date of meeting: 25 September 2017

Date.....*27.11.17*.....

Venue: Oswald Road Primary School

Chair of Committee / Governing Body

Attendees

Name	Governor Designation	Term of Office End Date	Present – P Apologies – Ap Absent – A
Richard Price (RP)	Co-Opted (Chair)	31/03/18	P
Tom Grimshaw (TG)	Co-Opted	14/07/19	P
Joanna Dennis (JD)	Co-Opted	14/07/19	P
Richard Fletcher	Co-Opted	13/12/19	P
Ellie Russell (ER)	Co-Opted	31/03/18	P
Ali Ayub (AA)	Parent	05/01/20	P
Thomas Lassey (TL)	Co-Opted	20/06/21	P
Liam Trippier (LT)	Associate Member	23/11/20	P
Deborah Howard	Staff (HT)	N/A	P
Ann Kerrigan (AK)	Co-Opted	08/11/19	Ap
Lisa Cameron	Staff	20/09/20	Ap
Sheila Newman (SN)	LA	31/08/18	Ap

Also Present	Role
Sarah Turner	Deputy Headteacher.
Claire Myers	Maths Lead
Gerard McCoy	Clerk - AGM Clerking and Administration Service

Agenda Items

Item	Apologies
1	Apologies were submitted by Ann Kerrigan, Lisa Cameron and Sheila Newman. There were no issues raised and the Governing Body agreed to accept the submitted

apologies.

The Governors present introduced themselves and welcomed Claire Myers the maths lead and Yogita Patel, who was a potential Governor.

Resolutions / Agreed Actions	Owner	Date
<ul style="list-style-type: none">Agreed – accept submitted apologies.	Governing Body	

Item 2	Declaration of Pecuniary Interests
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There were no declarations of pecuniary interests in relation to any of the items on the current agenda.

Resolutions / Agreed Actions	Owner	Date

Item 3	Election of Chair and Vice Chair
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The Clerk confirmed there was no prescribed process for the election of the Chair and Vice Chair; the Governing Body had traditionally completed the process with a series of verbal nominations and election by 'show-of-hands'. There were no issues raised and the Governing Body agreed to maintain this traditional process.

In addition, the Clerk confirmed the term of office for the Chair and Vice Chair could be for a maximum of four years. However, it was noted that traditionally the Governing Body had elected candidates to the role for a period of one (academic) year, with re-election taking place at the first meeting of the new academic year.

There were no issues raised in relation to maintaining this process and Governors agreed the terms of office for the Chair and Vice Chair would be one year; due for re-election in September 2018.

Election of Chair.

The Clerk invited nominations from Governors – Richard Price was nominated and seconded for the role of Chair; there were no further nominations. The Governors considered the nomination in relation to the skills and experiences necessary to carry-out the role.

Richard Price was unanimously elected to the role of Chair for a one-year term of office, to be reviewed in September 2018.

Election of Vice Chair.

The Clerk invited nominations from Governors – Richard Fletcher was nominated and seconded for the role of Vice Chair; there were no further nominations. The Governors considered the nomination in relation to the skills and experiences necessary to carry-out the role.

Richard Fletcher was unanimously elected to the role of Vice Chair for a one-year term of office, to be reviewed in September 2018.

Resolutions / Agreed Actions	Owner	Date
<ul style="list-style-type: none">Agreed – maintain traditional election process for Chair / Vice Chair.	Governing Body	
<ul style="list-style-type: none">Agreed – terms of office for Chair and Vice Chair as one (academic) year.	Governing Body	

<ul style="list-style-type: none"> Agreed – election of Richard Price as Chair for one year. 	Governing Body	
<ul style="list-style-type: none"> Agreed – election of Richard Fletcher as Vice Chair for one year. 	Governing Body	

Item 4	Appointment of Clerk		
The Governing Body considered the appointment of a Clerk and it was determined to continue to with the current clerking service provided by AGM Clerking and Administration Services.			
Resolutions / Agreed Actions		Owner	Date
• Agreed – appointment of AGM Clerking Services.		Governing Body	

Item 5	Minutes of the Previous Meeting and Matters Arising (21.06.17).	
<p>The Chair presented the minutes in relation to the previous meeting which had been circulated in advance. In the process of the review the following amendments / clarifications were highlighted:</p> <p>Page 7: Item 5 – Teaching and Learning (T&L) Committee - 08.05.17 It was clarified that Ellie Russell (ER) was not observing lessons, but was discussing the data. In addition, it was recognised that Tom Grimshaw (TG) was reviewing work books.</p> <p>Page 12: Item 9 – Governance Matters. It was confirmed that Thomas Lassey (TL) was appointed as a Co-Opted Governor and not an Associate Member.</p> <p>There were no additional points raised or noted in relation to the previous minutes and, considering the above amendments / clarifications the minutes were agreed as a true record of the meeting.</p> <p>Matters Arising. There were no additional matters arising in relation to the previous minutes.</p>		
Resolutions / Agreed Actions		Owner
<ul style="list-style-type: none">Agreed – minutes of previous meeting (21.06.17) as true record.		Governing Body
		Date

Item 6	Headteacher's Report
<p>The Headteacher presented her report, including the draft School Development Plan (SDP) priorities and the 2016-2017 data pack; with results / outcomes from the previous academic year. It was recognised by Governors that these documents had been circulated in advance and the following matters were noted in discussions.</p> <p>The Headteacher confirmed the final draft of the SDP would be considered at the forthcoming whole school meeting - Governors noted they were invited to attend this meeting.</p> <p>In reviewing the data pack it was noted there had been an increase in the number of pupils reaching the higher standard (greater depth) – none of the previous KS1 cohort had attained 'greater depth reading, only 6% in writing and 3% in maths. Increasing the number of pupils attaining greater depth had represented a focus</p>	

point of the previous SDP. The Headteacher confirmed that following the increased number of pupils at greater depth in maths the new focus would be to extend this achievement to reading and other groups.

In the process of discussions, the Deputy Headteacher (DHT) confirmed the school had reviewed the target setting process for each class and had provided staff with their individual target children as part of the previous in-service training (INSET) day.

The Headteacher provided an overview of the SDP planning process to support Governors understanding of the process adopted to develop the new SDP.

Data Pack / Results.

Governors reviewed the data packs and it was noted these were based on the integrated data set (IDS) document provided by Manchester City Council (MCC); it was also recognised the school included data sourced from the Fischer Family Trust (FFT) scheme and analysing school performance (ASP) when available. Governors appreciated the latter represented the 'replacement' for the previous version – RAISE Online.

In reviewing the data, Governors noted a number of areas were designated 'green' – as part of the comparison between the 2015-2016 academic year and 2016-2017 academic year.

Governors raised the issue of the data in relation to pupil progress in the special educational needs and disability (SEND) cohort.

Q. The SEND pupils hadn't performed as well in KS1 writing and maths as previous years (noted there had been a rise in reading and KS2 reading, writing and maths)
A. Yes, it must be appreciated that attainment is based on the age-related expectation (ARE) for mainstream pupils; individual complexities need to be considered in some cases.

Governors discussed the position of the more able pupils in relation to Key Stage 2 (KS2), and the revision of the SDP to take this issue into account. The Headteacher confirmed that although the data demonstrated the pupils had not met the national standard, the progress element was very important, and it was now a matter of translating the accelerated progress into attainment based on the national standards through the new academic year 2017-2018.

Governors expressed their appreciation of the school staff for their hard work and support. The commitment of the Headteacher and Deputy Headteacher was also recognised in achieving the most recent results.

Q. Why was combined only 2% for Higher Standard in KS2 when there had been a rise in some areas?

A. This represents children getting reading, writing and maths and combined score shows this. Combined can't be any higher than the lowest score but can be affected dependent on which children achieve reading, writing and maths.

Q. How many pupils did the 2% relate to?

A. 2% equated to two pupils; the maximum which could have been achieved was 9% based on the writing percent.

The Deputy Headteacher confirmed one pupil had been disapplied which had only been confirmed following the release of the data. There would be a minor

adjustment in the ASP published data later in the Autumn term.

The Headteacher advised Governors that the data would be addressed in greater detail through the Teaching and Learning Committee and there would be further discussion in relation to progress.

Q. Would the progress measures also be discussed by the Teaching and Learning (T&L) Committee?

A. Yes.

Q. What were the Progress Scores?

A. Reading 1.05; writing -2.25; maths 1.18

Q. How did the grammar, punctuation and spelling (GPS) results compare?

A. These were above the national average.

In reviewing the data further, Governors recognised there was a similar pattern with the combined scores for reading, writing and maths (RWM) and it was appreciated in relation to the issue of progress for the disadvantaged / low attaining pupils.

Q. Has the school completed a Pupil Premium Grant review?

A. Not as yet; the option has been offered and this would be completed as an exercise through the local school cluster.

Governors went on to consider the scaled score and noted improvements in each area; it was appreciated these were better than the national average.

Q. In relation to the new cohort, what sort of character did it have?

A. The staff were very positive about the start made by the current Year 6 cohort.

Q. Were there any vacancies in the current Year 6 cohort?

A. Yes, one vacancy.

There were no additional points raised or noted in discussion and the Governing Body agreed to accept the 2016-2017 data into the record of the meeting.

There were no additional points raised or noted and Governors agreed to accept the Headteacher's report into the record of the meeting.

Resolutions / Agreed Actions	Owner	Date
<ul style="list-style-type: none">• Action – Governors invited to attend SDP review.	HT	
<ul style="list-style-type: none">• Action - progress measures to be discussed at next T&L Committee meeting.	HT / Chair / Clerk	
<ul style="list-style-type: none">• Agreed – accept 2016-2017 IDS and data report into record of meeting.	Governing Body	
<ul style="list-style-type: none">• Agreed – accept draft 2017-2018 SDP into record of meeting.	Governing Body	
<ul style="list-style-type: none">• Agreed – accept Headteacher's report into record of meeting.	Governing Body	

Item 6	Behaviour and Safeguarding of Pupils		
<p>The Headteacher presented a report in relation to behaviour and safeguarding of pupils and the following matters were raised and noted in discussion.</p> <p>Staff Code of Conduct.</p> <p>The Headteacher highlighted the revised Staff Code of Conduct document which was reviewed by Governors. In the process of the review it was noted the document was required to make specific reference to the issue of female genital mutilation (FGM) / child sexual exploitation (CSE). The Headteacher confirmed the document would be revised to emphasise the importance of these areas and an amended version of the document would be circulated to staff for their information and confirmation they had read and understood the content.</p> <p>There were no additional points raised or noted in discussion and Governors approved the Staff Code of Conduct with the proviso that the above amendments and actions were completed, and presented to staff.</p> <p>Safeguarding Training.</p> <p>Governors discussed the different options available in relation to updated safeguarding training which could be offered by the school or provided on-line and it was recognised this would be scheduled at the earliest opportunity.</p>			
Resolutions / Agreed Actions		Owner	Date
<ul style="list-style-type: none">Action – amend Staff Code of Conduct to include reference to FGM) / CSE and re-present to staff.		HT	September 2017
<ul style="list-style-type: none">Approved – Staff Code of Conduct document with proviso that above actions completed.		Governing Body	
<ul style="list-style-type: none">Action – schedule safeguarding training for Governors.		HT	October 2017

Item 7	Policies for Review and Approval
<p>The Headteacher presented the following policies proposed for review and adoption by the Governing Body; in the process to the review Governors raised the following points in discussion.</p> <p>Flexi-School Policy.</p> <p>The Headteacher advised there were no changes to the policy except financing. The revised document ensured the approach was school led, but not financed by the school if the school couldn't afford this.</p> <p>There were no additional points raised or noted in discussion and Governors approved the Flexi-School Policy.</p> <p>Anti-Bullying Policy.</p> <p>Governors reviewed the Anti-Bullying Policy. There were no issues raised and the document was approved.</p> <p>Finance Controls and Checks Policy.</p> <p>There were no additional points raised or noted in discussion and Governors</p>	

approved the Finance Controls and Checks Policy.

E-Safety Policy.

In reviewing the document there were no points raised or noted in discussion and Governors approved the E-Safety Policy.

Health and Safety Policy.

Governors reviewed and considered the document - the Headteacher confirmed the document had been revised following a change of provider; it was now based on the MCC model as they were now providing the health and safety contract with MCC.

There were no additional points raised or noted in discussion and Governors approved the policy.

Drugs and Alcohol Policy.

The Headteacher confirmed that although the draft document had been circulated in advance, the school had decided to make further amendments and therefore the document would be withdrawn and presented at a future meeting.

Governors noted this and appreciated the document would be presented at a later date.

Lettings Policy.

Governors reviewed the document and there were no additional points raised or noted in discussion; the document was approved.

Supporting Pupils with Medical Needs Policy.

Governors reviewed and considered the document; there were no points raised or noted in discussion and Governors approved the document.

Parental Conduct Policy.

Governors reviewed and considered the document; there were no points raised or noted in discussion and Governors approved the document.

Mental Health Policy.

The Headteacher confirmed the current version of this document required some additional amendments and therefore the Policy was being withdrawn and would be presented at a future meeting.

Governors noted this and appreciated that the document would be presented later.

Safeguarding Policy.

Governors noted the current document and requested that as per the Staff Code of Conduct additional references should be made in relation to FGM / CSE.

There were no further points raised or noted in discussion and the Safeguarding Policy was approved with the proviso that the above amendments were made immediately.

Transferring of Information Policy.

The Headteacher confirmed the current draft of this document still required further amendment and therefore was being withdrawn. The revised Transferring of Information Policy would be presented at a future meeting.

Governors noted this and appreciated the document would be presented later.

Safer Recruitment Policy.

Governors reviewed and considered the document; there were no points raised or noted in discussion and Governors approved the document.

School Voluntary Fund Policy.

Governors noted the document and the Headteacher provided an overview of the previous discussions that had taken place in relation to the concept of voluntary funds provided by parents. There were no additional points raised or noted in discussion and Governors approved the document.

Staff Dress Code Policy.

Governors reviewed and considered the document; there were no points raised or noted in discussion and Governors approved the document.

Indemnity Contract.

Governors reviewed and considered the document and the supporting briefing note provided by the School Business Manager (SBM). The Chair confirmed the situation related to changes in the staff cleaning contract. It was appreciated the document represented the impact of contractual changes as the cleaning staff were subject to TUPE regulations. It was noted that MCC required an indemnity for future pension costs.

There were no additional points raised or noted in discussion and Governors approved the indemnity contract.

Resolutions / Agreed Actions	Owner	Date
• Approved – Flexi-School Policy.	Governing Body	
• Approved - Anti-Bullying Policy.	Governing Body	
• Approved – Finance Controls and Checks Policy.	Governing Body	
• Approved - E-Safety Policy.	Governing Body	
• Approved - Health and Safety Policy.	Governing Body	
• Action – revised Drugs and Alcohol Policy to be presented at future date.	HT / Chair / Clerk	
• Approved – Lettings Policy.	Governing Body	
• Approved - Supporting Pupils with Medical Needs Policy.	Governing Body	
• Approved - Parental Conduct Policy.	Governing Body	
• Action - revised Mental Health Policy to be presented at future date.	HT / Chair / Clerk	

<ul style="list-style-type: none"> • Approved - Safeguarding Policy with proviso that above actions completed. 	Governing Body	
<ul style="list-style-type: none"> • Action – amend Safeguarding Policy to include reference to FGM) / CSE and re-present to staff. 	HT / Chair / Clerk	
<ul style="list-style-type: none"> • Action – revised Transition Policy to be presented at future date. 	HT / Chair / Clerk	
<ul style="list-style-type: none"> • Approved - Safer Recruitment Policy. 	Governing Body	
<ul style="list-style-type: none"> • Approved - School Voluntary Fund Policy. 	Governing Body	
<ul style="list-style-type: none"> • Approved - Staff Dress Code Policy. 	Governing Body	
<ul style="list-style-type: none"> • Approved - Indemnity Contract. 	Governing Body	

Item 8	Finance Documents for Review and Approval	
Governors noted the following finance related documents for review and approval.		
Operational and Finance Procedures Manual. Governors reviewed and considered the document; there were no points raised or noted in discussion and Governors approved the document.		
Statement of Internal Control. Governors reviewed and considered the document; there were no points raised or noted in discussion and Governors approved the document.		
Scheme of Financial Delegation. Governors reviewed and considered the document; there were no points raised or noted in discussion and Governors approved the document.		
Whistleblowing Policy. Governors reviewed and considered the document; there were no points raised or noted in discussion and Governors approved the document.		
Charging Policy. Governors reviewed and considered the document; there were no points raised or noted in discussion and Governors approved the document.		
Financial Skills Audit. Governors noted the financial skills audit documents would be completed by the members of the Resources Committee.		
Resolutions / Agreed Actions		Owner
• Approved - Operational and Finance Procedures Manual.		Governing Body
• Approved - Statement of Internal Control.		Governing Body
		Date

<ul style="list-style-type: none"> • Approved - Scheme of Financial Delegation. 	Governing Body	
<ul style="list-style-type: none"> • Approved - Whistleblowing Policy. 	Governing Body	
<ul style="list-style-type: none"> • Approved - Charging Policy. 	Governing Body	
<ul style="list-style-type: none"> • Action – financial skills audit to be completed by members of Resources Committee. 	Resources Committee	

Item 9	Governing Body Housekeeping
<p>Governing Body Terms of Reference. Governors reviewed and considered the document; there were no points raised or noted in discussion and Governors approved the Governing Body Terms of Reference document.</p> <p>Committees' Terms of Reference. Governors reviewed and considered the document; there were no points raised or noted in discussion and Governors approved the Committees' Terms of Reference document.</p> <p>Committee Membership Link Governors Roles. Governors reviewed and agreed the following membership of committees and the link governor roles.</p> <p>Pay Committee. Tom Lassey (Chair), Richard Price, Tom Grimshaw and Ann Kerrigan.</p> <p>Resources Committee. Tom Lassey (Chair), Ann Kerrigan, Sheila Newman, Richard Price, Deborah Howard, Richard Fletcher and Ali Ayub.</p> <p>Teaching and Learning Committee. Ellie Russell (Chair), Tom Grimshaw, Joanna Dennis, Deborah Howard, Lisa Cameron and Liam Trippier.</p> <p>Headteacher's Performance Management Review Panel (HTPMRP). Richard Price, Ellie Russell and Tom Grimshaw: They would be supported by an external advisor – Debbie Hunton.</p> <p>Link Governor Roles. Achieving Success – Tom Grimshaw, Ellie Russell and Liam Trippier. Fit for Learning – Tom Lassey and Ali Ayub. Rights Respecting – Richard Price. Stay Safe (including safeguarding and looked after children) – Richard Fletcher and Sheila Newman. Parental Links – Joanna Dennis. Governor Training – Ellie Russell and Liam Trippier. Special educational needs and disability (SEND) and LAC – Ann Kerrigan.</p> <p>Code of Conduct. Governors reviewed and considered the document; there were no points raised or</p>	

noted in discussion and Governors approved Code of Conduct document.

Declaration of Pecuniary Interest.

All Governors present completed their pecuniary interest forms.

Confirmation of Eligibility.

All Governors present completed the confirmation of eligibility form.

Governors Skills Audit (NGA document)

All Governors present completed the NGA Governors Skills Audit. It was noted the Clerk would collate the results and present the outcomes at the next scheduled meeting. At the meeting issues identified would be included in the Governors' action plan.

Governor Training.

Governors reviewed and noted the contents of the following briefing notes providing updates on issues since the previous meeting.

Exclusion Guidance – Governors read and considered the briefing document in relation to the recent updated exclusions guidance as issued by the Department for Education (DfE).

Removal of Elected / Appointed Governors – Governors read and considered the briefing document in relation to the recent updated removal of elected / appointed governors guidance as issued by the DfE.

Primary School Accountability Measures – Governors read and considered the briefing document in relation to the recent updated primary school accountability measures guidance as issued by the DfE.

There were no issues raised in relation to the DfE briefing documents and Governors agreed to accept these into the record of the meeting.

Resolutions / Agreed Actions	Owner	Date
• Approved - Governing Body Terms of Reference.	Governing Body	
• Approved - Committees' Terms of Reference.	Governing Body	
• Agreed – committees' membership.	Governing Body	
• Agreed – link governor roles.	Governing Body	
• Approved – Code of Conduct.	Governing Body	
• Completed – declaration of pecuniary interests.	Each Governor	
• Completed – confirmation of eligibility.	Each Governor	
• Completed – NGA governors' skills audit.	Each	

<ul style="list-style-type: none"> • Agreed – accept DfE briefing notes into record of meeting. 	Governor	
	Governing Body	

Item 11	AOB
	<p>Governor's Action Plan. The Chair presented the Governors' action plan which had been updated and circulated prior to the meeting.</p> <p>In the process of discussion, it was appreciated there were still opportunities to schedule bespoke training for Governors. This included access to training for the Chair and Vice Chair at the end of Autumn Term I; Governors also appreciated this issue would support the identification of future leaders and support succession planning.</p> <p>In addition, Governors discussed the continuance of the 'buddie-system' for new Governors. It was agreed that Tom Lassey would be mentored by Ellie Russell.</p> <p>Governors agreed to accept the updated action plan into the record of the meeting and review the document again at the next scheduled meeting.</p> <p>Governor Visits. The Chair highlighted the previous arrangement whereby the school provided a calendar of events to allow Governors to schedule focused / targeted visits. The Headteacher confirmed the calendar would be circulated to Governors by the next scheduled meeting.</p> <p>Format for Headteacher's Report. The Headteacher advised Governors that a new format would be used – the basis was an adaptation of best practice shared by an outstanding school.</p> <p>Website Requirements. Governors noted that following a review of the school's website there was an element missing relating to equality requirements.</p> <p>In the process of discussion, it was agreed to address this issue through the T&L Committee – the equalities requirement would be an agenda item for the next scheduled T&L Committee meeting.</p> <p>The Deputy Headteacher (DHT) and Headteacher confirmed the school included all targeted groups in discussions relating to accessing the curriculum. The overview of each subject curriculum was available on the school website, including the Religious Education (RE) curriculum.</p> <p>Chorlton Development Plans. Governors noted the continued discussions at community level in relation to the ongoing development of the Chorlton area. It was appreciated that although there were no definitive plans currently available the Governing Body and school would need to be mindful of any potential impact. This include the proposed development of a near-by property as a reintegration hostel for homeless people.</p> <p>Data Protection Legislation. Governors noted the forthcoming changes to the current data protection legislation;</p>

it was recognised the School Business Manager was due to attend a training event to provide greater understanding of the issue and the potential impact on the school.

Headteacher's Work / Life Balance.

The headteacher confirmed she was currently working based on a four day per week contract. The remaining day was covered in-house by the DHT – taking on the role of Acting Headteacher as a temporary measure whilst the review of the part time role is taking place.

Q. Was this scheduled for the same day each week?

A. Yes to ensure continuity and consistency.

Removal of Afternoon Break Time for KS2.

The Headteacher proposed the removal of the afternoon break time from the school day for KS2 pupils. The playtime was proving to be a disruption to learning. Children access a 15 minute morning play and a longer lunchtime than a lot of schools. Instead the allocation of class 'chill-out' time would be established – with the scheduling being flexible / based on the needs of individual classes. It would often allow for the children to relax and listen to a class novel. The change would be phased in for Year 3 following the Christmas break.

Q. Was the afternoon break still used by other schools?

A. Generally it was an anomaly; None of the staff present have worked at a school where there was an afternoon play.

Q. Would this be a matter for parents' consideration?

A. This was a school issue and it was not necessary to consult other stakeholders. However, the school was conscious of the need to communicate effectively how the change would work.

Q. Would there be opportunities for children to have comfort breaks?

A. Yes.

In the process of the discussions it was agreed the Headteacher would share the proposed communication with Tom Grimshaw (TG) and the Chair prior to being released generally.

Maths Presentation.

Claire Myers (CM) the maths lead presented her report in relation to maths and the following points were noted in discussion.

Governors noted the school had adopted the 'White Rose Maths Scheme'.

CM advised the scheme was already having a positive impact on the pupils and staff – it was appreciated the staff enjoyed using it. The programme encouraged teachers to adopt a reflective approach with an emphasis on using and applying maths in practical situations.

CM confirmed the scheme ensured the focus was not on interventions and support for Year 6 pupils to fill learning gaps – the programme was designed to develop pupils' skills sooner.

CM confirmed the initial training for staff had been excellent.

In addition, Governors noted the 'super learning maths week' had been scheduled –

the intention was to ensure the initial 'buzz' created by the launch of the maths programme was not lost, but maintained throughout the year. It was recognised that the focus would again be the application of maths.

Governors noted they had been invited to attend the event.

Governors noted the programme also involved pupils in understanding the teaching of maths and the work of previous mathematicians – enabling pupils to 'explain how they know'. It was recognised the involvement of mathematicians allowed pupils to associate maths with a wide range of cultures, different genders and individuals.

There were no additional points raised or noted in discussion and the Governing Body agreed to accept the maths presentation into the record of the meeting.

Resolutions / Agreed Actions	Owner	Date
<ul style="list-style-type: none"> Agreed – accept Governors' action plan into record of meeting. 	Governing Body	
<ul style="list-style-type: none"> Agreed – mentoring of Tom Lassey by Ellie Russell. 	Governing Body	
<ul style="list-style-type: none"> Action – Governors' action plan to be agenda item next meeting. 	HT / Chair / Clerk	
<ul style="list-style-type: none"> Action – circulate calendar for Governors visits. 	HT	
<ul style="list-style-type: none"> Action – equalities requirements to be agenda item next scheduled T&L Committee meeting. 	HT / Chair / Clerk	
<ul style="list-style-type: none"> Action – share removal of afternoon break communication with TG and Chair. 	HT	
<ul style="list-style-type: none"> Agreed – accept maths presentation into record of meeting. 	Governing Body	

Item	Date of Next Meeting
12	
Governors noted the next scheduled meeting was due to take place Monday 27 November 2017 at 6.15pm.	
Resolutions / Agreed Actions	Owner
<ul style="list-style-type: none"> Noted – time and date of next scheduled meeting. 	Governing Body