



9<sup>th</sup> February 2018

Dear Parents/Carers

## 3KG & 3KB Parents/Carers Consultation Evenings

We will be holding Parents/Carers Consultation Evenings for 3KG and 3KB on **Tuesday 13<sup>th</sup> March from 2:45pm to 5:15pm and Thursday 15<sup>th</sup> March from 3:45pm to 6:15pm**. This is your opportunity to meet your child's class teacher, to look at your child's work and discuss his/her progress in school.

Please note that if you are unable to attend on either of these evenings, alternative dates cannot be offered. Parents that are unable to attend can be sent a short written update from their child's teacher, however this must be requested before parents evenings take place.

Please fill in the reply slip below and return it to school by **Friday 2<sup>nd</sup> March** so that appointment times can be allocated and sent home to you on **Thursday 8<sup>th</sup> March**. If you require use of an Urdu/Punjabi translator, please indicate on the reply slip below.

Please note that appointments will be 10 minutes long and therefore if you have a specific query that you'd like to discuss that does not relate to your child's progress you would need to discuss this at another time.

On Tuesday 13<sup>th</sup> March our Assistant Headteachers Helen Woolf (Special Educational Needs Coordinator) and Donna Wealleans (Pastoral & Safeguarding) will be running a learning support drop-in. The sessions will be 20 minutes long and will run from 4:00pm-5:30pm. These will run in addition to the fortnightly drop-ins and priority will be given to parents that are unable to make the daytime slots. If you would like to make an appointment, please book in at the school office. Parents will need to let school know the agenda they would like to discuss when making the booking.

Kind regards,

Deborah Howard  
Headteacher



**Inspiration & Success**



## 3KB & 3KG Parents/Carers Consultation Evenings

Child's name: \_\_\_\_\_ Class: \_\_\_\_\_

The best time for an appointment would be (please tick):

### Tuesday 13<sup>th</sup> March:

2.45pm - 3.15pm [ ]  
3.15pm - 3.45pm [ ]  
3.45pm - 4.15pm [ ]  
4.15pm - 4.45pm [ ]  
4:45pm - 5:15pm [ ]

### Thursday 15<sup>th</sup> March between:

3.45pm – 4.15pm [ ]  
4.15pm – 4.45pm [ ]  
4.45pm – 5.15pm [ ]  
5.15pm – 5.45pm [ ]  
5:45pm- 6:15pm [ ]

I/We require an Urdu/Punjabi translator [ ]

I am/we are unable to attend but received the letter [ ]

Signed: \_\_\_\_\_ (Parent/Carer) Date: \_\_\_\_\_

للحصول على هذه المعلومات بأي لغة أو بالبرaille أو بالحروف الكبيرة أو على شريط الرجاء الإتصال برقم الهاتف الموجود أسفله.

**Arabic**

如欲索取這資料以任何語言或盲人用點字、大字印刷編制的版本或錄音帶，請致電下列號碼。

**Chinese**

لطفاً برای دریافت این اطلاعات به زبان های دیگر، به خط بریل (خط ویژه افراد نابینا)، چاپ درشت و یا بر روی نوار با شماره تلفن زیر تماس بگیرید.

**Farsi**

Pour recevoir ces informations dans d'autres langues, en Braille, en gros caractères, ou sur bande sonore, prière d'appeler le numéro de téléphone ci-dessous.

**French**

यदि आप यह जानकारी किसी दूसरी भाषा, ब्रैल, बड़े प्रिन्ट या टेप में चाहते हैं तो कृपया नीचे दिये गये नम्बर पर फोन कीजिए।

**Hindi**

بو بەدەست هێنانی نەم زانیاریانە بە هەر زمانیک بیان بە بریال، پیتی گەموره بیان لەمەر شریف، نەوا نکایە تەلەفون بکە بو نەم زانیاری خوار مو.

**Kurdish**

Si aad u hesho macluumaadkaani oo ku qoran luqad kasta, tan indhoolaha, daabacaad balaaran ama cajal ku duuban fadlan telefoonka hoos ku qoran:

**Somali**

یہ معلومات کسی بھی زبان، بریل، بڑے حروف یا ٹیپ پر حاصل کرنے کے لئے براہ کرم ذیل کے نمبر پر فون کیجئے۔

**Urdu**

Nếu cần bản tin này bằng ngôn ngữ khác, bằng chữ nổi cho người mù, chữ in lớn hay băng ghi âm, xin vui lòng gọi điện thoại số dưới đây:

**Vietnamese**

To receive this letter in other languages, please email or call the telephone number below.

Tel: 0161 8814266

Email: admin@oswaldroad.manchester.sch.uk