



20th October 2017

Dear Parents/Carers

Reception Parents/Carers Consultation Evenings

We will be holding Parents/Carers Consultation Evenings for Reception on **Tuesday 14th November from 2:45pm to 5:15pm and Thursday 16th November from 3:45pm to 6:15pm**. This is your opportunity to meet your child's class teacher, to look at your child's work and discuss his/her progress in school. Please note that if you are unable to attend on either of these evenings, alternative dates cannot be offered. Parents that are unable to attend can be sent a short written update from their child's teacher, however this must be requested before parents evenings take place. If you require use of an Urdu/Punjabi translator, please indicate on the reply slip below.

Please fill in the reply slip below and return it to school by **Friday 3rd November** so that appointment times can be allocated and sent home to you on **Thursday 9th November**. Please note that appointments will be 10 minutes long.

On Tuesday 14th November our Assistant Headteachers Helen Woolf (Special Educational Needs Coordinator) and Donna Wealleans (Pastoral) will be running a learning support drop-in. The sessions will be 20 minutes long and will run from 4:20pm-6:00pm. These will run in addition to the fortnightly drop-ins and priority will be given to parents that are unable to make the daytime slots. If you would like to make an appointment, please book in at the school office. Parents will need to let us know the agenda they would like to discuss when making the booking.

Kind regards,

Deborah Howard
Headteacher

Reception Parents/Carers Consultation Evenings

Child's name: _____ **Class:** _____

The best time for an appointment would be (please tick):

Tuesday 14th Nov between:

2.45pm - 3.15pm []
3.15pm - 3.45pm []
3.45pm - 4.15pm []
4.15pm - 4.45pm []
4:45pm - 5:15pm []

Thursday 16th Nov between:

3.45pm - 4.15pm []
4.15pm - 4.45pm []
4.45pm - 5.15pm []
5.15pm - 5.45pm []
5:45pm - 6:15pm []

I/We require an Urdu/Punjabi translator []
I am/we are unable to attend but received the letter []

Signed: _____ (Parent/Carer) Date: _____



Inspiration & Success



للحصول على هذه المعلومات بأي لغة أو بالبرايل أو بالحروف الكبيرة أو على شريط الرجاء الإتصال برقم الهاتف الموجود أسفله.

Arabic

如欲索取這資料以任何語言或盲人用點字、大字印刷編制的版本或錄音帶，請致電下列號碼。

Chinese

لطفا برای دریافت این اطلاعات به زبان های دیگر، به خط بریل (خط ویژه افراد نابینا)، چاپ درشت و یا بروی نوار با شماره تلفن زیر تماس بگیرید.

Farsi

Pour recevoir ces informations dans d'autres langues, en Braille, en gros caractères, ou sur bande sonore, prière d'appeler le numéro de téléphone ci-dessous.

French

यदि आप यह जानकारी किसी दूसरी भाषा, ब्रैल, बड़े प्रिन्ट या टेप में चाहते हैं तो कृपया नीचे दिये गये नम्बर पर फोन कीजिए।

Hindi

بو بەدەست ھەننانی نەم زانیاریانە بە ھەر زمانیک یان بە بریال، پیتی گموره یان لەسەر شریت، نەوا تکیایە تەلەفون بکە بۆ نەم ژمارەیە خوارووە.

Kurdish

Si aad u hesho macluumaadkaani oo ku qoran luqad kasta, tan indhoolaha, daabacaad balaaran ama cajal ku duuban fadlan telefoonka hoos ku qoran:

Somali

یہ معلومات کسی بھی زبان، بریل، بڑے حروف یا ٹیپ پر حاصل کرنے کے لئے براہ کرم ذیل کے نمبر پر فون کیجئے۔

Urdu

Nếu cần bản tin này bằng ngôn ngữ khác, bảng chữ nổi cho người mù, chữ in lớn hay băng ghi âm, xin vui lòng gọi điện thoại số dưới đây:

Vietnamese

To receive this letter in other languages, please call the telephone number below.

Tel: 0161 8814266

Email: admin@oswaldroad.manchester.sch.uk