



9<sup>th</sup> January 2018

Dear Parents/Carers,

## Nursery Staff Absence

I am writing to keep you updated on Khadijah Iqbal's absence from school. Unfortunately Khadijah is poorly at the moment and at this stage we are unsure when she will be returning to work.

This week Khadijah will be covered by Adam Hough, who is our Cover Supervisor and a Higher Level Teaching Assistant. There are a couple of times this week when Adam will be replaced with another member of school staff.

As from next week, if Khadijah is still off, there will be a supply teacher in her place and we are hoping to get someone that is able to stay until Khadijah returns to keep things as consistent for the children as possible.

Thank you as always for your ongoing support.

Kind regards,

Deborah Howard  
Headteacher



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