



9th January 2018

Dear Parents/Carers,

3CM Staff Absence

I am just writing to keep you updated on Claire Myers' absence from school. Unfortunately Claire is poorly at the moment and at this stage we are unsure when she will be returning to work.

The class is currently being covered by a supply teacher, Michael McCormack, who we are hoping to keep as a consistent cover teacher until Claire's return.

With this in mind we are having to postpone 3CM's class assembly until Claire is back at work. We will let you know as soon as a new date for the assembly has been set.

Thank you as always for your ongoing support.

Kind regards,

Deborah Howard
Headteacher



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