



6<sup>th</sup> September 2017

Dear Parents/Carers,

## Learning Support Team

As you may now be aware, the SEND and Pastoral Team have joined together to form a new Learning Support Team, led by Helen Woolf and Donna Wealleans. Details of the new team can be found on the school website on our Learning Support page, which is under the 'School Info' menu.

Our Operational Inclusion Lead, Sam Coombes, will continue to form part of the team and support our children with SEND (Special Educational Needs and Disabilities) issues. However, the majority of Sam's time in school will now be directed towards supporting our EAL (English as an Additional Language) pupils.

In the afternoons Sam will continue to provide support to Helen Woolf in her role as SENCo (Special Educational Needs Coordinator). This will include delivery of interventions and multi-agency work.

This change in role has been necessary due to capacity and budgetary issues within school. Unfortunately, this means that Sam is no longer the point of contact for SEND pupil concerns and will no longer be available to offer meetings with parents of SEND children, as she will be class based and her availability will therefore be greatly reduced.

With this in mind, Helen Woolf (SENCO/Assistant Headteacher) and Donna Wealleans (Pastoral Lead/Assistant Headteacher) will be offering drop-in sessions for parents and carers. Dates are as follows for the coming term (these have been added to the school calendar, which can be found on our website):

**Thursday 21<sup>st</sup> September**  
**Thursday 5<sup>th</sup> October**  
**Thursday 19<sup>th</sup> October**  
**Thursday 9<sup>th</sup> November**  
**Thursday 23<sup>rd</sup> November**  
**Thursday 7<sup>th</sup> December**

Helen and Donna will be available to meet with parents/carers from 2:30pm-3:30pm on the above dates, and each appointment will be 20 minutes. If you would like to book an appointment, please contact the school office.

Kind regards,

Deborah Howard  
Headteacher



**Inspiration & Success**



# Oswald Road Primary School

Oswald Road, Chorlton-Cum-Hardy, Manchester M21 9PL  
Telephone: 0161 881 4266/4319 Fax: 0161 881 4319  
Email: [admin@oswaldroad.manchester.sch.uk](mailto:admin@oswaldroad.manchester.sch.uk)  
Headteacher: D. Howard



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