



11th December 2017

Dear Parents/Carers,

Paperless Communications Trial (2SH)

We recently held a parent forum in which one parent asked if it would be possible to choose not to receive paper letters from school. To see if this would be administratively feasible, we have decided to trial an **optional** paperless communication system in one class (2SH).

If you would like to opt out of receiving paper letters, please complete the reply slip below and return it to the school office by **Wednesday 20th December**. We will then run the trial from after Christmas until February half term (in 2SH only). As always, all letters will be available on the school website and will continue to be emailed out every Thursday afternoon in the Weekly Update email. If you need to fill in a reply slip you will still be able to access paper copies of the school letters in the letter racks at the office.

Kind regards,

Ellie Linton
Communications & Marketing Manager

Paperless Communications Trial (2SH)

Child's Name: _____ Class: _____

I would like to opt out of receiving paper letters from school []

Signed: _____ (Parent/Carer) Date: _____



Inspiration & Success

