



9<sup>th</sup> June 2016

Dear Parent/Carer,

## Parental Engagement Person

I am writing to inform you of a new system we are trialling this half term as part of the Parental Links branch of the School Improvement Plan (SIP). We are looking for parents to volunteer to become a Parental Engagement Person (PEP) to represent their child's class. We are hoping that those who put themselves forward for this role will support the school in promoting school events in the community, by encouraging more parents to attend school events. Should you choose to volunteer for the role to represent your child's class, you will be required to attend a meeting just once every half term.

Bearing in mind that over half of our school community is of a minority ethnic background, and that 34% of our pupils speak English as an Additional Language (EAL) **we particularly welcome parents from different ethnic backgrounds, or who speak different languages**, to put themselves forward. We are aiming to get a representation of different members of our school community on board with this initiative, so if you do put yourself forward and are not selected this time, we will endeavour to give you the opportunity in the future.

If you would like to take part in this new initiative, please complete the reply slip below and return it to the office by **Thursday 16<sup>th</sup> June**. I am keen to have as many of you as possible at our first meeting, so have suggested two possible dates and times. Please indicate on the reply slip which date(s) you are able to attend.

Kind regards,

Ellie Linton  
Communications & Marketing Manager

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## Parental Engagement Person

Child's name \_\_\_\_\_ Class \_\_\_\_\_

I would like to volunteer for the role of Parental Engagement Person for my child's class, and I am available to attend a meeting on (please tick both if available for both dates):

- Tuesday 21<sup>st</sup> June at 9:00am-9:30am
- Thursday 23<sup>rd</sup> June at 2:45pm-3:15pm
- I'm unable to do either of these dates, but would like to take on the role

Signed (Parent/Carer) \_\_\_\_\_ Date \_\_\_\_\_

Email address \_\_\_\_\_



**Inspiration & Success**

