



DATE OF RISK ASSESSMENT: February 2017
COMPLETED BY: Miss Roberts

REVIEW DATE: May 2017
SIGNED:

EYFS: Reception Outdoor Area

What are the hazards?	Who might be harmed and how?	What are we already doing?	What else do we need to do to control this risk?	Action by who /when?	Done – as appropriate
Use of external doors - Trapped limbs	Children, practitioners, parents, visitors	- Children are taught to use the large handles when opening the doors. - Door hinges are covered to avoid trapped fingers.	- Door left open for the children during outdoor provision so children can access the toilets.	All practitioners / Ongoing	√
Inclement Weather	Children, practitioners, parents, visitors	-Children must always have their coats on if it is cold or wet outside. -If weather deteriorates then children will access indoor provision only. - Ensure children apply sun cream and wear sun hats on hot days.	- Ensure parents are reminded about providing warm clothing at all time. - Ensure doors are open allowing children to access all clothing required for all weathers. - Ensure enough drinking water is provided on very hot days. - Ensure shaded areas are created in outdoor space.	All practitioners / Ongoing	√
Slips, trips and falls	Children, practitioners, parents, visitors	Playground should be checked for any damage or pots holes regularly. Any damage found should be immediately cordoned off and reported to school business manager for repairs.	Equipment left on the playground should be moved from common walk ways and children to be encouraged not to leave equipment on the floor during tidy up time.	All practitioners / Ongoing	√

		In cold weather, icy areas should be gritted or cornered off.			
Outdoor Shelter – trapped fingers	Children, practitioners, parents, visitors	Children to be advised not to press on the plastic sheeting. Loose sheets to be reported promptly for repairs.	Adult to be present close to shelter.	All practitioners / Ongoing	v
Outdoor shelter – Scissors	Children, practitioners, parents, visitors	All writing equipment is to be kept in the shelter. Children are aware that they should not run with such items in their hands. Taught how to transport scissors safely.	Adult to be present close to shelter.	All practitioners / Ongoing	v
Gates	Children, practitioners, parents, visitors	All gates to be secured before children access the outdoor provision.	One adult to go out prior to all children to ensure all gates secured.	All practitioners / Ongoing	v
Bike track	Children, practitioners, parents, visitors	Children to be reminded to stay off the bike track unless on a bike or scooter. Children to be observed whilst on bikes and scooters to ensure they are cautious of those around them.	Adult placed close to bike track during outdoor provision times.	All practitioners / Ongoing	v
Bikes and scooters	Children, practitioners, parents, visitors	Bikes and scooters to be checked regularly to ensure they are in good working order and do not contain large amounts of rust or any sharp edges.	Any faulty bikes to be removed and placed to one side until fully functioning and all pieces fixed.	All practitioners / Ongoing	v

Planted Areas	Children, practitioners, parents, visitors	Loose branches and sticking out branches should be removed. The number of children in and amongst the planters should be monitored to avoid any pushing or shoving.	Checked during morning routine sign off check.	All practitioners / Ongoing	✓
Climbing Trail	Children, practitioners, parents, visitors	-Wet pore surface under all the climbing trail to provide a soft landing for any falls. -Trail to be checked regularly and damage reported. -Children are reminded regularly not to swing upside down on the bars.	Children not allowed to use the climbing frame if it has been raining and frames are wet.	All practitioners / Ongoing	✓
Parallel Bars	Children, practitioners, parents, visitors	Due surface underneath the bars not being suitable, children are not to be used to swing on. Bars are covered in material and used as a den. Staff are to ensure no children swing on these bars.	Material placed across the bars to ensure encourage children not to swing on them but rather play underneath them.	All practitioners / Ongoing	✓