



**DATE OF RISK ASSESSMENT: February 2017**  
**COMPLETED BY: Miss L Tracanna**

**REVIEW DATE: May 2017**  
**SIGNED:**

| <b>EYFS: All Rooms</b>   |  |   |   |  |                                  |
|--|--|---|---|--|----------------------------------|
| <b>What are the hazards?</b>                                   | <b>Who might be harmed and how?</b>                            | <b>What are we already doing?</b>   | <b>What else do we need to do to control this risk?</b>   | <b>Action by who /when?</b>                                | <b>Done –<br/>as appropriate</b> |
| Injury from electrical sockets.                                | Children, practitioners, parents, visitors<br>Electrical shock | Removed socket covers following safety alert 2016.<br><br>All sockets conform to the BS 1363 standard.<br><br>Only switch sockets on when in use.                                 | All practitioners monitor children's behaviour closely near sockets<br><br>Talk to children about dangers – when appropriate.   | All practitioners/ongoing<br><br>All practitioners/ongoing |                                  |
| Trapping Hazards/Hinges on doors.                              | Children, practitioners, parents, visitors<br>Physical injury  | Finger guards fitted on all main doors.   | Practitioners to immediately report any damage to door guards to EYFS Lead. EYFS Lead to (i) immediately report damage to appropriate site manager for guards to be fixed (ii) to put alternative procedures in place around broken door guard. | All practitioners/ongoing                                  |                                  |
| Tripping/ slipping due to poor flooring or spillages on floor. | Children, practitioners, parents, visitors<br>Physical injury  | Practitioners checking floors regularly and reporting any damage immediately to EYFS Lead. EYFS Lead (i) immediately reporting damage to site manager for damage to be fixed (ii) | Children trained to walk at all times indoors   | All practitioners/ongoing                                  |                                  |

|   |   |  |   |                           |  |
|---|---|--|---|---------------------------|--|
|   |   | making floor surface temporarily safe<br>Practitioners mopping up any spillage immediately.            |   |                           |  |
| Tripping due to trailing wires and cables.        | Children, practitioners, parents, visitors<br>Physical injury | Cables and wires are secured/safely stored out of sight  | Weekly checks to make sure all cables and wires remain secure   | All practitioners/ongoing |  |
| Use of scissors in classroom.                     | Children, practitioners, parents, visitors<br>Physical injury | Children taught how to carry scissors safely.<br><br>Scissors kept in designated areas.                | - All staff to ensure that if chdn are using scissors, they are doing so safely.<br>- Scissors to be tidied away correctly and to remain in designated areas face down. | All practitioners/ongoing |  |
| Water/Sand spillages around water and sand trays. | Children, practitioners, parents, visitors<br>Physical injury | Water and sand spillages mopped up at regular intervals.<br><br>Chdn taught to keep water in the tray. | Areas to be closed down if too much risk has been created and lid to be put on trays.<br><br>Tidy up time: Same chdn assigned to area each time, sweep up sand.         | All practitioners/ongoing |  |