

6th September 2016

Dear Parents/Carers,

Photographer Visit

I am writing to inform you that we have a professional photographer coming into school on Monday 12th September from 10:00am-12:00pm. The reason for this visit is to get some muchneeded new photos for the school website, as I am sure some of you will have noticed that some of the children on the homepage have now gone on to high school!

The photographer is one that we have used for previous school events (including St George's Day earlier this year, when we created our amazing human flag). The photographer is CRB checked, and will also be accompanied by a member of staff for the duration of the shoot.

We will ensure that photos are only taken of the children for whom we have previously received a parental consent form for website photos. Once we have selected the photos from the day that we plan to use on the school website, we will contact the relevant parents/carers directly for final approval before publishing the photos.

Inspiration & Success

If you have any questions or concerns, please do not hesitate to contact me at <u>e.linton@oswaldroad.manchester.sch.uk</u>.

Kind regards,

Ellie Linton Communications & Marketing Manager



