



Dear Parent/Carer

Parent Governor Elections

I am writing to you to invite you to stand for election as a parent governor. In our school, we have provision for two parent governors and there is currently one vacancy.

Parent governors are elected by and from other parents and are vital to our governing body. They share equally with other governors the responsibility for carrying out the governing body's wide range of responsibilities. Governors do not run the school on a day-to-day basis, their role is at the strategic policy-making level in the school. Governing bodies have three core strategic functions:

- Ensuring clarity of vision, ethos and strategic direction;
- Holding the headteacher to account for the educational performance of the school and its pupils; and
- Overseeing the financial performance of the school and making sure its money is well spent.

You do not have to be an expert in education to be a school governor, and we value the experience that all governors bring to the role. Following our recent skills audit, we have identified both community links and procurement experience as valuable additions to the Governing Body, but this is not essential. We would also welcome candidates with safeguarding experience.

More information about the role of a governor can be found on www.nga.org.uk. Training is available for all governors and our governing body has an expectation that those new to being a governor attend free induction training.

If you join our governing body, you will serve for a four year term and you can continue to the end of the four years even if your child/children leave the school. Being a governor does take up time. There are six governing body meetings each year, and governors usually serve on a committee which meet once a term. In addition, you will need to set aside time to: prepare for meetings, visit the school and undertake training.

The nominations form enclosed summarises the circumstances under which someone cannot serve as a governor. In addition, parents or carers who have paid employment in the school for 500 or more hours per academic year or who are elected members of the local authority are not eligible to stand in these elections. Nominations must be from parents or carers with children at the school on the day that nominations close.

If you would like to stand for election, please complete the enclosed nomination form and return it to the school no later than Wednesday 2nd December 2015. You are asked to include a short personal statement to support your nomination, including the skills that you would bring to the role. This information will be distributed to the electorate along with voting papers if a ballot is required.

If there are more nominations than vacancies, the election will be by secret ballot. If this is necessary, voting papers will be sent to all parents together with details of the ballot procedure.

If you have any further questions please do not hesitate to contact the school's Business Manager, Sarah Nicholls.

Yours sincerely,

Returning Officer Deborah Howard



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Oswald Road Primary School

Oswald Road, Chorlton-Cum-Hardy, Manchester M21 9PL
Telephone: 0161 881 4266/4319 Fax: 0161 881 4319
Email: admin@oswaldroad.manchester.sch.uk
Headteacher: D. Howard



Nomination Form for the Election of Parent Governor

School: Oswald Road Primary School

Name and address of candidate (parent nominated for election):

Parent of:

Signature of person nominated:

Name and address of proposer:

Parent of:

Signature of proposer:

Consent to Nomination

I confirm that I agree to being nominated as a candidate for election as a Parent Governor and that I am not disqualified from being a school governor in accordance with the School Governance Regulations.

I have enclosed a 'Candidate Statement' which I am aware will be included with ballot papers, if a ballot is required.

Signature: _____ **Date:** _____

***When completed, this form must be returned to the School by
Wednesday 2nd December 2015***



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Candidate Statement

Please include details about why you would like to be a governor and outline the skills and experience you will bring to the role:



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Grounds for Disqualifications to Serve as a School Governor

A person is disqualified from holding or continuing to hold office if that person:

- is the subject of a bankruptcy restrictions order or an interim order, debt relief restrictions order, an interim debt relief restrictions order or their estate has been sequestrated and the sequestration has not been discharged, annulled or reduced
- is subject to a disqualification order or disqualification undertaking under the Company Directors Disqualification Act 1986, a disqualification order under Part 2 of the Companies (Northern Ireland) Order 1989, a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002, or an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under county court administration order)
- has been removed from the office of charity trustee or trustee for a charity by the Charity Commission or Commissioners or High Court on grounds of any misconduct or mismanagement, or under section 34 of the Charities and Trustee Investment (Scotland) Act 2005 from being concerned in the management or control of any body
- is included in the list of teachers or workers considered by the Secretary of State as unsuitable to work with children or young people
- is barred from any regulated activity relating to children
- is subject to a direction of the Secretary of State under section 128 of the Education and Skills Act 2008
- is disqualified from working with children or from registering for child-minding or providing day care
- is disqualified from being an independent school proprietor, teacher or employee by the Secretary of State
- has been sentenced to three months or more in prison (without the option of a fine) in the five years before becoming a governor or since becoming a governor
- has received a prison sentence of two years or more in the 20 years before becoming a governor
- has at any time received a prison sentence of five years or more
- has been fined for causing a nuisance or disturbance on school premises or educational premises during the five years prior to or since appointment or election as a governor
- refuses a request by the clerk to make an application to the Criminal Records Bureau for a criminal records certificate
- fails to attend governing body meetings for a continuous period of six months

