



17<sup>th</sup> September 2015

Dear Parent/Carer

## Lost Property

Every day next week (beginning Monday 21<sup>st</sup> September) the collection of lost property will be put out before and after school in the foyer of the school's main reception area. We kindly request that you check this area for any of your child's belongings.

Any items which still remain as lost property by the end of next week (last day: Friday 25<sup>th</sup> September) will be donated to help people involved in the current refugee crisis in Europe.

Please may we remind you to label all clothing and personal property to avoid the loss of any of your child's belongings; we also advise you to check the lost property area from time to time, and to encourage your child/children to do so, to ensure that nothing is left there by mistake.

Thank you in advance.

Kind regards

Helen Wright  
Office Manager



**Inspiration & Success**

