



15th September 2016

Dear Parent/Carer,

UPDATE: Staff Absence in 1LH

I am writing to update you on the situation regarding the temporary staff absence in 1LH. Louisa Hall has unfortunately again been signed off work due to severe back and neck pain, which is still causing her to suffer with mobility issues.

At this stage it is unclear when Ms Hall will be fit to return to work, but I will keep you updated as soon as I hear how she is recovering and when it is anticipated that she will be back at school. As mentioned in my previous letter, we had arranged for Mrs Dumville (née Wilson) to cover for Ms Hall but as I'm sure you are aware, Mrs Dumville will be starting her maternity leave in October.

The continuity of education and support for the children is vital to the school, so we have taken the decision to appoint a full time teacher in the class to support Mrs Dumville for the rest of this term, and until Ms Hall returns to work in the future. I realise that this is far from ideal for this difficult transition into Year 1 but I feel that by appointing a full time teacher who can build up these vital, nurturing relationships with the children and parents, supported by Mrs Dumville, this is the best decision that can be made in this tricky situation.

Hopefully Ms Hall will be fit to return to school soon, however, I need to make longer term provisions (if required) that I feel will benefit and support the children in this class that extends at least until we break up for Christmas. Ms Crolla, who comes to the school highly recommended, spent this morning with the children in class and will be joining the school tomorrow on a full-time basis until Ms Hall returns. When this return date is known I plan to continue to employ Ms Crolla to assist with transition until I feel that Ms Hall has settled back into school.

The PPA (planning, preparation and assessment) time for 1LH continues to be on Friday mornings, during which time the children will do PE with the sports coach, music with Ms Murray, and art with Mrs Appleby. On Friday afternoons the class will be led once again by Ms Crolla.

Thank you for your continued support in this matter.

Kind Regards,

Jon Beisly
Acting Headteacher



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