



14th December 2016

Dear Parents/Carers,

3SE Maternity Arrangements- Update

Following the exciting news that Leanne Eldridge is expecting a baby in the New Year, I am writing to inform you of her cover arrangements. Mrs Eldridge will be finishing work next week to start her maternity leave, and will be covered in her absence by Wendy Gibson.

Mrs Gibson has been working in school with Years 4 and 6 since September, so will hopefully be a familiar face to the children in Year 3. She will be going into class next week to get to know the children in 3SE better, so that the transition is as smooth as possible.

We are hoping that Mrs Gibson's transition into becoming your child's class teacher, alongside Mrs Singh, is made as seamless as possible. Please support your child by speaking to them over the weekend about this change in staffing.

Thank you for your ongoing support.

Kind regards,

Jon Beisly
Acting Headteacher



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